



# VILLAGE OF TILTON BOARD MEETING Minutes

VILLAGE OF TILTON

Feb 15, 2024 at 6:00 PM CST

1001 TILTON RD, TILTON IL 61833

## 1. CALL TO ORDER

### Attendance

#### Present:

Members: Lori Fields - Village Clerk, Bob Finley - Board Trustee, Scott Mitchell - Board Trustee, Virgil Sheets - Board Trustee, Vanessa Sims - Board Trustee, Ryan Washkowiak - Board Trustee, Billy Wear - Village Mayor, Mike Weidenburner - Board Trustee

### Attendance

#### Present:

Members: Brian Dunavan - IT Director, Butch Fields - EMS Coordinator, TJ George - Director Of Public Works, Tiffany Jones-McClellan - Village Administrator, Chad Kistler - Sewer Superintendent, Tom Overmyer - Village Engineer, Cassidy Warrick - Treasurer

#### Absent:

Members: Phil Bernardi - Police Chief

## 2. APPROVAL OF LAST MONTHS BOARD MEETING MINUTES, EXECUTIVE SESSION MINUTES, FINANCE REPORT AND PAY BILLS

#### Motion:

MOTION TO APPROVAL OF LAST MONTHS BOARD MEETING MINUTES, EXECUTIVE SESSION MINUTES, FINANCE REPORT AND PAY BILLS

Motion moved by Ryan Washkowiak and motion seconded by Scott Mitchell. 6 AYES, 0 NAYES, MOTION PASSED

## 3. AUDIENCE

PHIL BRIDGMAN ASKING ABOUT SPARKLIGHT FRANCHISE FEE BEING TAKEN TO HELP NEW BUSINESS' COMING IN MAYOR SAYS CAN HAVE FINANCE COMMITTEE LOOK INTO THE FRANCHISE FEE. ASKING ABOUT AQUA WATER AND SEWER, SAYS SEWER IS NOW HIGHER THAN WATER

## 4. FIRE

DAN PENTECOST GAVE FIRE REPORT

### 4.1. ENGINE 1 EMERGENCY LIGHTS

#### Motion:

MOTION FOR RAHN QUOTE FOR ENGINE 1 EMERGENCY LIGHTS \$3,544.00

Motion moved by Ryan Washkowiak and motion seconded by Scott Mitchell. 6 AYES, 0 NAYES, MOTION PASSED

### 4.2. ENGINE 1 SCENE LIGHTS

#### Motion:

MOTION FOR RAHN QUOTE FOR ENGINE 1 SCENE LIGHTS \$1,614.00

Motion moved by Mike Weidenburner and motion seconded by Ryan Washkowiak. 6 AYES, 0 NAYES, MOTION PASSED

4.3. PAGERS  
SUPREME \$2,046.00

**Motion:**

MOTION FOR SUPREMENT QUOTE FOR FIRE DEPARTMENT PAGERS \$2,046.00  
Motion moved by Ryan Washkowiak and motion seconded by Bob Finley. 6 AYES, 0 NAYES,  
MOTION PASSED

5. EMS  
BUTCH FIELDS GAVE EMS REPORT

5.1. GEMT PROGRAM UPDATE

LORI FIELDS REPORTED THAT WE WERE APPROVED FOR GEMT PROGRAM, APPROXIMATELY  
\$600.00 MORE PER CALL WITH REIMBURSEMENT BACK TO STATE FOR FEDERAL OF \$300.00

6. PUBLIC WORKS  
TJ GEORGE GAVE PUBLIC WORKS REPORT

7. POLICE  
RYAN SCHULL GAVE POLICE REPORT

8. SEWER  
CHAD KISTLER GAVE SEWER REPORT

8.1. VACTOR TRUCK REPAIRS AND SERVICE

**Motion:**

MOTION FOR KEY EQUIPMENT QUOTE FOR VACTOR TRUCK SERVICE AND REPAIRS TOTAL  
\$14,174.85

Motion moved by Ryan Washkowiak and motion seconded by Scott Mitchell. 6 AYES, 0 NAYES,  
MOTION PASSED

8.2. HAWKINS WATER TREATMENT GROUP

**Motion:**

MOTION FOR HAWKINS WATER TREATMENT QUOTE FOR SEWER PLANT \$2,024.00

Motion moved by Scott Mitchell and motion seconded by Virgil Sheets. 6 AYES, 0 NAYES,  
MOTION PASSED

8.3. USA BLUE BOOK - START UP CHEMICALS AND SUPPLIES FOR SEWER PLANT

**Motion:**

MOTION FOR BLUE BOOK QUOTE FOR START UP CHEMICALS AND SUPPLIES FOR SEWER PLANT  
\$6,569.59

Motion moved by Bob Finley and motion seconded by Ryan Washkowiak. 6 AYES, 0 NAYES,  
MOTION PASSED

9. IT DEPARTMENT  
BRIAN DUNAVAN GAVE IT REPORT

9.1. TOWER QUOTES

**Motion:**

MOTION TO APPROVE ELITE ICT, LLC QUOTE \$131,805.32 FOR TOWER

Motion moved by Ryan Washkowiak and motion seconded by Bob Finley. 6 AYES, 0 NAYES,  
MOTION PASSED

9.2. FOB SYSTEM AMBULANCE FACILITY

WAGNER \$6480.00

**Motion:**

MOTION FOR WAGNER LOCK AND KEY FOR FOB SYSTEM AT EMS HOUSE \$6,480.00

Motion moved by Mike Weidenburner and motion seconded by Bob Finley. 6 AYES, 0 NAYES, MOTION PASSED

10. CITY ADMINISTRATOR

TIFFANY JONES-MCCLELLAN GAVE CITY ADMINISTRATOR REPORT

10.1. GOOD ENERGY CONTRACT

**Motion:**

MOTION FOR GOOD ENERGY CONTRACT FOR 2 YEARS

Motion moved by Virgil Sheets and motion seconded by Bob Finley. 6 AYES, 0 NAYES, MOTION PASSED

10.2. R2024-0215B RESOLUTION FOR PARTICIPATION IN STATE OF ILLINOIS FEDERAL SURPLUS PROPERTY PROGRAM

**Motion:**

MOTION FOR R2024-0215B RESOLUTION FOR PARTICIPATION IN STATE OF ILLINOIS FEDERAL SURPLUS PROPERTY PROGRAM

Motion moved by Virgil Sheets and motion seconded by Vanessa Sims. 6 AYES, 0 NAYES, MOTION PASSED

10.3. INTERGOVERNMENTAL AGREEMENT WITH CENTRAL MANAGEMENT SERVICES (CMS) FOR iBID

**Motion:**

INTERGOVERNMENTAL AGREEMENT WITH CENTRAL MANAGEMENT SERVICES (CMS) FOR iBID, CONTINGENT THAT WE CAN SET MINIMUM BID

Motion moved by Ryan Washkowiak and motion seconded by Bob Finley. 6 AYES, 0 NAYES, MOTION PASSED

11. TREASURER

CASSIDY WARRICK GAVE TREASURER REPORT

11.1. RESOLUTION R2024-0215A NEW BANK ACCOUNTS AT LONGVIEW BANK IN TILTON

**Motion:**

MOTION FOR RESOLUTION R2024-0215A NEW BANK ACCOUNTS AT LONGVIEW BANK IN TILTON

Motion moved by Ryan Washkowiak and motion seconded by Mike Weidenburner. 6 AYES, 0 NAYES, MOTION PASSED

11.2. O-2024-0215 AN ORDINANCE AMENDING CHAPTER 24 OF THE VILLAGE CODE PERTAINING TO FINANCES

**Motion:**

MOTION FOR O-2024-0215 AN ORDINANCE AMENDING CHAPTER 24 OF THE VILLAGE CODE PERTAINING TO FINANCES

Motion moved by Virgil Sheets and motion seconded by Vanessa Sims. 6 AYES, 0 NAYES, MOTION PASSED

11.3. R2024-0215C RESOLUTION AUTHORIZING NEW BANK ACCOUNTS AT FISHER NATIONAL BANK CATLIN TIF IV AND TIF V

**Motion:**

MOTION FOR R2024-0215C RESOLUTION AUTHORIZING NEW BANK ACCOUNTS AT FISHER NATIONAL BANK CATLIN TIF IV AND TIF V

Motion moved by Ryan Washkowiak and motion seconded by Bob Finley. 6 AYES, 0 NAYES, MOTION PASSED

12. VILLAGE ENGINEER REVIEW AND APPROVAL OF IEPA LOAN PAPERWORK, PAY ESTIMATES AND CHANGE ORDERS FOR CONTRACTS A/B  
TOM OVERMYER GAVE ENGINEERING REPORT

- 12.1. STATE CONTRACT 70E93 SEC (47)TS-1 FINAL PAY ESTIMATE - ROSS LANE STOP LIGHT MODERNIZATION

**Motion:**

MOTION FINAL PAY ESTIMATE FOR STATE CONTRACT 70E93 SEC (47)TS-1 \$4,743.00

Motion moved by Virgil Sheets and motion seconded by Ryan Washkowiak. 6 AYES, 0 NAYES, MOTION PASSED

- 12.2. CONTRACT B CURRY CONSTRUCTION PAY ESTIMATE #28 FOR \$189,823.01

**Motion:**

MOTION CONTRACT B CURRY CONSTRUCTION PAY ESTIMATE #28 FOR \$189,823.01

Motion moved by Bob Finley and motion seconded by Ryan Washkowiak. 6 AYES, 0 NAYES, MOTION PASSED

- 12.3. CONTRACT B CURRY CONSTRUCTION IEPA LOAN DISBURSEMENT #13 FOR \$215,670.51

**Motion:**

MOTION CONTRACT B CURRY CONSTRUCTION IEPA LOAN DISBURSEMENT #13 FOR \$215,670.51

Motion moved by Virgil Sheets and motion seconded by Bob Finley. 6 AYES, 0 NAYES, MOTION PASSED

- 12.4. MS4 STORM WATER PROGRAM

Review and discuss the status of the MS4 storm water program and DRAFT annual report for the current reporting period

13. SUTPHEN AERIAL TRUCK

**Motion:**

MOTION TO NOT PURCHASE SUTPHEN AERIAL TRUCK

Motion moved by Virgil Sheets and motion seconded by Vanessa Sims. 6 AYES, 0 NAYES, MOTION PASSED

14. COMMITTEE REPORTS

- 14.1. NEW FINANCE COMMITTEE DATES

**Motion:**

MOTION FOR NEW DATES FOR FINANCE COMMITTEE MEETINGS TO MONDAYS BEFORE BOARD MEETINGS AT 5:30 PM

Motion moved by Virgil Sheets and motion seconded by Scott Mitchell. 6 AYES, 0 NAYES, MOTION PASSED

15. RESOLUTION R2024-0215 A RESOLUTION OF VILLAGE OF TILTON ADOPTING THE 2023 VERMILION COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN

**Motion:**

MOTION FOR RESOLUTION R2024-0215 A RESOLUTION OF VILLAGE OF TILTON ADOPTING THE 2023 VERMILION COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN

Motion moved by Virgil Sheets and motion seconded by Scott Mitchell. 6 AYES, 0 NAYES, MOTION PASSED

16. 1531 LINCOLN DEMOLITION  
**Motion:**  
MOTION TO START DEMOLITION PROCESS ON 1531 LINCOLN  
Motion moved by Virgil Sheets and motion seconded by Vanessa Sims. 6 AYES, 0 NAYES, MOTION PASSED
17. ERH  
TRUSTEE SCOTT MITCHELL REQUESTING A MEETING TO BE SET WITH JOHN MCBRIDE REGARDING THE BILL  
**Motion:**  
MOTION TO TABLE AND REFER TO COMMITTEE TO MEET WITH ERH  
Motion moved by Ryan Washkowiak and motion seconded by Scott Mitchell. 6 AYES, 0 NAYES, MOTION PASSED
18. EXECUTIVE SESSION FOR Section 2(c)(1)  
**Motion:**  
MOTION AT 722PM TO ADJOURN TO EXECUTIVE SESSION FOR PERSONNEL  
Motion moved by Scott Mitchell and motion seconded by Virgil Sheets. 7:22  
**Motion:**  
MOTION TO GO INTO EXECUTIVE SESSION  
Motion moved by Ryan Washkowiak and motion seconded by Virgil Sheets.  
**Motion:**  
MOTION TO ADJOURN EXECUTIVE SESSION AT 745PM  
Motion moved by Virgil Sheets and motion seconded by Bob Finley.  
**Motion:**  
MOTION TO RECONVENE REGULAR SESSION  
Motion moved by Ryan Washkowiak and motion seconded by Mike Weidenburner. 6 AYES, 0 NAYES, MOTION PASSED
19. ACTION, IF NEEDED, FROM EXECUTIVE SESSION
20. DAVE BIGGERSTAFF BUILDING INSPECTOR  
**Motion:**  
HIRE DAVID BIGGERSTAFF AS CITY INSPECTOR ON HOURLY BASIS  
Motion moved by Ryan Washkowiak and motion seconded by Virgil Sheets. 6 AYES, 0 NAYES, MOTION PASSED
21. TOM OVERMYER ENGINEER  
**Motion:**  
AMENDED CONTRACT WITH TOM OVERMYER FOR VILLAGE ENGINEERING SERVICES  
Motion moved by Virgil Sheets and motion seconded by Bob Finley. 6 AYES, 0 NAYES, MOTION PASSED

22. ADJOURN

**Motion:**

MOTION TO ADJOURN

Motion moved by Ryan Washkowiak and motion seconded by Virgil Sheets. 6 AYES, 0 NAYES, MOTION PASSED